

Finance Committee

Tuesday 23 January 2024 at 2.00 pm

**To be held in the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Zahira Naz
Councillor Mike Levery
Councillor Bryan Lodge
Councillor Toby Mallinson
Councillor Glynis Chapman
Councillor Marieanne Elliot
Councillor Mary Lea
Councillor Shaffaq Mohammed
Councillor Ibbly Ullah

PUBLIC ACCESS TO THE MEETING

The Finance Committee may take decisions in respect of the Finance and Property matters (but for the avoidance of doubt not those matters which are reserved to the Charity Trustee Sub-Committee) more particularly detailed below:

Finance

- Monitoring Council budget each month;
- Agreement of Council policies in respect of fees and charges;
- Agreement upon virements of £500,000 and over **or** representing a major change of policy (any value) from one division of a Service to another or between Services within Directorates or between Directorates and within the approved budget.

Capital Programme

Agreement of reports on the implementation of the capital programme provided under the Capital Programme Financial Reporting and Control Procedures, including:-

- (a) Approval of all new schemes; except expenditure relating to feasibility works up to the value of £100,000 in accordance with the Financial Procedure Rules and
- (b) Approval of a variation to an existing scheme which increases the value of the scheme by more than £100,000;

Property

- (a) Acquisitions of Property where the consideration to be paid by the Council exceeds £250,000, but not including any acquisition of Property that the Council is obliged by law to complete;
- (b) Disposals of Property, being of the freehold or leasehold but not including a mortgagee sale or disposal that Council must by law complete such as Right to Buy, lease enfranchisement or easements to certain service providers
 - Where the Council has been required by Law to publicly advertise the proposed Disposal (e.g. public open space); **and** one or more objections to the proposed Disposal has been received;
 - Which are not subject to a competitive process where the consideration to be received by the Council exceeds £300,000;
 - For less than the best consideration reasonably obtainable;
 - Which for any statutory or other legal reason need to be decided by a committee, not an officer
 - Which involve the transfer of a freehold interest, the grant of a lease for a term of not less than twenty-five years or the assignment of a lease with a remaining term of not less than twenty-five years AND a relevant councillor or parish/town council has objected
- (c) Appropriation to another purpose of surplus property that has not been identified for disposal by the Finance Committee.

Meetings are chaired by Councillor Zahira Naz.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk . You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Policy Committee meetings and recording is allowed under the direction of the Chair. Please see the [Finance Committee webpage](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Policy Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last on the agenda.

Meetings of the Committee have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting. The meeting rooms in the Town Hall have a limited capacity. We are unable to guarantee entrance to the meeting room for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the [website](#).

If you wish to attend a meeting and ask a question or present a petition, you must submit the question/petition in writing by 9.00 a.m. at least 2 clear working days in advance of the date of the meeting, by email to the following address: committee@sheffield.gov.uk.

In order to ensure safe access and to protect all attendees, you will be recommended to wear a face covering (unless you have an exemption) at all times within the venue. Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting.

If you require any further information please email committee@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**FINANCE COMMITTEE AGENDA
23 JANUARY 2024**

Order of Business

Welcome and Housekeeping

The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements.

1. Apologies for Absence

2. Exclusion of Press and Public

To identify items where resolutions may be moved to exclude the press and public.

3. Declarations of Interest

Members to declare any interests they have in the business to be considered at the meeting.

(Pages 7 - 10)

4. Minutes of Previous Meeting

To approve the minutes of the last meeting of the Committee held on 18 December 2023.

(Pages 11 - 14)

5. Public Questions and Petitions

To receive any questions or petitions from members of the public.

(NOTE: There is a time limit of up to 30 minutes for the above item of business. In accordance with the arrangements published on the Council's website, questions/petitions at the meeting are required to be submitted in writing, to committee@sheffield.gov.uk, by 9.00 a.m. on 19 January 2024).

6. Members' Questions

To receive any questions from Members of the Committee on issues which are not already the subject of an item of business on the Committee agenda – Council Procedure Rule 16.8.

(NOTE: a period of up to 10 minutes shall be allocated for Members' supplementary questions - one supplemental question on each question may be asked by the Member who had submitted the original question).

7. Work Programme

Report of the Director of Policy and Democratic Engagement

(Pages 15 - 26)

8. Capital Approvals Month 8 (2023/24)

Report of the Director of Finance and Commercial Services

(Pages 27 - 66)

9. Local Authority Capital Flexibilities Consultation

Report of the Director of Finance and Commercial Services

(To Follow)

NOTE: The next meeting of Finance Committee will be held on Monday 19 February 2024 at 2.00 pm

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, General Counsel by emailing david.hollis@sheffield.gov.uk.

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Finance Committee

Meeting held 18 December 2023

PRESENT: Councillors Zahira Naz (Chair), Mike Levery (Deputy Chair), Bryan Lodge, Toby Mallinson (Group Spokesperson), Marieanne Elliot, Mary Lea, Ibbi Ullah and Andrew Sangar (Substitute Member)

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Glynis Chapman and Shaffaq Mohammed. Councillor Andrew Sangar (MBE) attended as a substitute member.

2. EXCLUSION OF PRESS AND PUBLIC

2.1 It was noted that Appendix 1 to the report at item 10 on the agenda was not available to the public or press because it contained exempt information under Section 100A of the Local Government Act 1972 [as amended]. If Members wished to discuss the exempt information, the Committee would ask the members of the public and press to kindly leave for that part of the meeting and the webcast would be paused.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETING

4.1 The Minutes of the meeting of the Committee held on 6 November 2023 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 There were no public questions or petitions.

6. MEMBERS' QUESTIONS

6.1 There were no questions from Members of the Committee.

7. WORK PROGRAMME

7.1 The Committee received a report containing the Committee's Work Programme for consideration and discussion. The aim of the Work Programme was to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this Committee, other committees, officers, partners and the public to plan their work with and for the Committee.

7.2 The Principal Democratic Services Officer reported one change to the Work

Programme: the item “Changes to the Constitution: Part 4 – Financial Procedure Rules (Financial Regulations)” would be received at the Finance Committee in March 2024 prior to being submitted to the AGM in May 2024 for final decision.

7.3 Officers agreed to provide Members with additional information on the Levelling Up Prospectus item which had not yet been scheduled for a meeting of the Finance Committee.

7.4 **RESOLVED UNANIMOUSLY:** That the Finance Committee:-

1. approves the Committee’s work programme, as set out in Appendix 1, including any additions and amendments identified in Part 1 and the amendment noted in the meeting;
2. gives consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
3. notes any referrals from Council (petition and resolutions) detailed in Section 2 of the report and agrees the proposed responses.

8. **2023/24 QUARTER 2 BUDGET MONITORING**

8.1 The Head of Accounting presented a report that brought the Committee up to date with the Council’s outturn position for 2023/24 including the General Fund revenue position, Housing Revenue Account and Capital Programme Monitoring (Appendix 1). The report also provided an update of the Council’s Treasury Management activity (Appendix 2) and the Collection Fund Account (Appendix 3).

8.2 Officers agreed to provide members with further information on the RAG rated savings and the impact of the new VOIDS team as well as briefings on the school budget positions, Transformation Fund and the reviews being undertaken as part of the budget process.

8.2 **RESOLVED UNANIMOUSLY:** That the Finance Committee:-

- a) notes the updated information and management actions provided by this report on the 2023/24 Revenue Budget Outturn as described in this report;
- b) notes the updated information and management actions provided by this report on the Q2 2023/24 Capital Programme Monitoring as described in Appendix 1;
- c) notes the Treasury Management report for Q2 2023/24 as described in Appendix 2; and
- d) notes the Collection Fund monitoring report for Q2 2023/24 as described in Appendix 3.

8.3 **Reasons for Decision**

8.3.1 To record formally changes to the Revenue Budget and the Capital Programme.

8.4 Alternatives Considered and Rejected

8.4.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.

9. CAPITAL APPROVALS MONTH 7 (2023/24)

9.1 The Finance Manager submitted a report that provided details of proposed changes to the existing Capital Programme as brought forward in Month 7 2023/24.

9.2 The Finance Manager updated Members on an amendment to Appendix 1 regarding the Errington Estate Improvements; the approval route was listed as the Chair of the Housing Policy Committee however the approval for the work had come from the Local Area Committee.

9.2 **RESOLVED UNANIMOUSLY:** That the Finance Committee:-

(i) approves the proposed additions and variations to the Capital Programme listed in Appendix 1;

(ii) approves the issuing of grants to 3rd parties as identified in Appendix 2; and

(iii) approves the reprofiling and slippage of existing schemes/allocations as listed in Appendix 3.

9.3 Reasons for Decision

9.3.1 The proposed changes to the Capital Programme will improve the services to the people of Sheffield.

9.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

9.4 Alternatives Considered and Rejected

9.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

10. PROPOSED LEASE AT SOLPRO BUSINESS PARK, WINDSOR STREET, SHEFFIELD, S4 7WB

10.1 The Service Manager (Asset Strategy and Estate Management) presented a

report that sought approval to enter into a lease for the Council's occupation of premises situated at the Solpro Business Park.

10.2 **RESOLVED UNANIMOUSLY:** That the Finance Committee, on consideration of the commercial terms, confirms that it is satisfied with the proposed terms and authorises the completion of the lease and any other legal documentation necessary required.

10.3 **Reasons for Decision**

10.3.1 The proposal to take a lease renewal would enable Housing to continue to function from the subject accommodation and to provide a service to the local community. The proposal will also provide the desired flexibility to allow Housing to relocate should suitable alternative accommodation be identified.

10.4 **Alternatives Considered and Rejected**

10.4.1 Do nothing.



Report to Finance Committee

23 January 2024

Report of: Director of Policy and Democratic Engagement

Subject: Committee Work Programme

Author of Report: Rachel Appleyard, Principal Democratic Services Officer

Summary:

The Committee's Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. This aims to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee.

Any changes since the Committee's last meeting, including any new items, have been made in consultation with the Chair, and the document is always considered at the regular pre-meetings to which all Group Spokespersons are invited.

The following potential sources of new items are included in this covering report, where applicable:

- Questions from the public (where notified sufficiently in advance)
- Petitions to this committee, including those referred from Council
- References from Council or other committees (statements formally sent for this committee's attention)
- A list of issues, each with a short summary, which have been identified by the Committee or officers as potential items but which have not yet been scheduled (the source of the items is specified)

The Work Programme will remain a live document and will be brought to each Committee meeting.

Recommendations:

1. That the Committee's work programme, as set out in Appendix 1, be agreed including any additions and amendments identified in Part 1;
2. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
3. That any referrals from Council (petition and resolutions) detailed in Section 2 of the report be noted and the proposed responses set out be agreed.

Background Papers: None

Category of Report: Open

COMMITTEE WORK PROGRAMME

1.0 Prioritisation

1.1 For practical reasons this committee has a limited amount of time each year in which to conduct its formal business. The Committee will need to prioritise firmly in order that formal meetings are used primarily for business requiring formal decisions, or which for other reasons it is felt must be conducted in a formal setting.

1.2 In order to ensure that prioritisation is effectively done, on the basis of evidence and informed advice, Members should usually avoid adding items to the work programme which do not already appear:

- In the draft work programme in Appendix 1 due to the discretion of the chair; or
- within the body of this report accompanied by a suitable amount of information.

2.0 References from Council or other Committees

2.1 Any references sent to this Committee by Council, including any public questions, petitions and motions, or other committees since the last meeting are listed here, with commentary and a proposed course of action, as appropriate:

Issue	
Referred from	
<i>Details</i>	
Commentary/ Action Proposed	

3.0 Member engagement, learning and policy development outside of Committee

3.1 Subject to the capacity and availability of councillors and officers, there are a range of ways in which Members can explore subjects, monitor information and develop their ideas about forthcoming decisions outside of formal meetings. Appendix 2 is an example 'menu' of some of the ways this could be done. It is entirely

appropriate that member development, exploration and policy development should in many cases take place in a private setting, to allow members to learn and formulate a position in a neutral space before bringing the issue into the public domain at a formal meeting.

2.2 Training & Skills Development - Induction programme for this committee.

Title	Description & Format	Date
Future High Streets Fund / Heart of the City	Site visit	Completed
Future High Streets Fund	Briefing tour	Completed

Appendix 1 – Work Programme

Part 1: Proposed additions and amendments to the work programme since the last meeting:

New Items	Proposed Date	Note
NEW: Long Term Empty and Second Homes Premiums	February 2024	Subject to approval from S&R to refer to Finance Committee.
NEW: Advertising and Sponsorship Policy	March 2024	Subject to approval from S&R to refer to Finance Committee.
Amended Items	Proposed Date	Note
MOVED: Lease of land in Millhouses Park, Sheffield – update on previous report	February 2024	
MOVED: Parkwood Springs	TBC	Confirmation being sought on whether report/decision is for Transport, Regeneration and Climate Policy Committee.

Part 2: List of other potential items not yet included in the work programme

Issues that have recently been identified by the Committee, its Chair or officers as potential items but have not yet been added to the proposed work programme. If a Councillor raises an idea in a meeting and the committee agrees under recommendation 3 that this should be explored, it will appear either in the work programme or in this section of the report at the committee's next meeting, at the discretion of the Chair.

Topic	
Description	
Lead Officer/s	
Item suggested by	<i>Officer, Member, Committee, partners, public question, petition etc</i>
Type of item	<i>Referral to decision-maker/Pre-decision (policy development/Post-decision (service performance/ monitoring)</i>
Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	

Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	
Lead Officer Commentary/Proposed Action(s)	

Part 3: Agenda Items for Forthcoming Meetings

Meeting 8 (23/24)	23 January 2024	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring) 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
Capital Approvals Month 8 (2023/24)		Philip Gregory / Damian Watkinson	Decision			This Cttee

Meeting 9 (23/24)	19 February 2024	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision 	<i>(re: decisions)</i>	<i>(re: decisions)</i>	Final decision-maker (& date)

			<ul style="list-style-type: none"> •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring) 	Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	<ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
Capital Approvals Month 9 (2023/24)		Philip Gregory / Damian Watkinson	Decision			This Cttee
MOVED: Lease of land in Millhouses Park, Sheffield – update on previous report	Approval to grant a new lease.	Angela Glentworth / Ian Wrightson / Ruth Bell	Decision			This Cttee
NEW: Long Term Empty and Second Homes Premiums	<p>Changes to the Council Tax Long Term Empty Premium and introduce a Second Home Premium.</p> <p>The proposal is that the Council gives consideration to amending the Long Term Empty Premium so that dwellings that have been empty and unfurnished for</p>	Tim Hardie / John Squire	Decision	Member briefing	n/a	This Cttee, subject to approval from S&R to refer to Finance Committee.

	<p>1 year are classed as long term empty, and that the Council introduces a Second Homes Premium.</p> <p>In both cases the premium will have the effect of increasing the council tax charge by 100%.</p>					
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Meeting 10 (23/24)	18 March 2024	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	(re: decisions) Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
2023/24 Quarter 3 Budget Monitoring		Philip Gregory / Jane Wilby	Decision			This Cttee
Capital Approvals Month 10 (2023/24)		Philip Gregory / Damian Watkinson	Decision			This Cttee

Changes to the Constitution: Part 4 – Financial Procedure Rules (Financial Regulations)	Annual refresh of the Financial Regulations following consultation with Finance colleagues.	Liam Darling / Jane Wilby / Philip Gregory	Referral to decision maker			Full Council
NEW: Advertising and Sponsorship Policy	To adopt a modern authority wide policy to govern advertising and sponsorship opportunities/outputs across the City Council's assets and land. The policy will support the values and priorities of the Council, with restrictions included to support our commitments and priorities on health and the environment, while allowing for increases in income generation within the set criteria.	Nicola Allen	Decision	Written or verbal briefing for the committee Briefing for political groups if required	n/a	This Cttee, subject to approval from S&R to refer to Finance Committee.

Items which the committee have agreed to add to an agenda, but for which no date is yet set.						
Topic	Description	Lead Officer/s	Type of item • Decision • Referral to decision-maker • Pre-decision (policy development)	(re: decisions) Prior member engagement/	(re: decisions) Public Participation/	Final decision-maker (& date) • This Cttee

			<ul style="list-style-type: none"> • <i>Post-decision (service performance/ monitoring)</i> 	development required <i>(with reference to options in Appendix 2)</i>	Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	<ul style="list-style-type: none"> • Another Cttee (eg S&R) • Full Council • Officer
Levelling Up Prospectus	Prospectus setting out Sheffield's Levelling Up ambitions	Kate Martin	Decision or pre decision policy development			This Cttee
Parkwood Springs	Decision on redevelopment of the former ski village	Alan Seasman	Decision	Written briefing	TBC	TBC, confirmation being sought on whether report/decision is for Transport, Regeneration and Climate Policy Committee.

Appendix 2 – Menu of options for member engagement, learning and development prior to formal Committee consideration

Members should give early consideration to the degree of pre-work needed before an item appears on a formal agenda.

All agenda items will anyway be supported by the following:

- Discussion well in advance as part of the work programme item at Pre-agenda meetings. These take place in advance of each formal meeting, before the agenda is published and they consider the full work programme, not just the immediate forthcoming meeting. They include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers
- Discussion and, where required, briefing by officers at pre-committee meetings in advance of each formal meeting, after the agenda is published. These include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers.
- Work Programming items on each formal agenda, as part of an annual and ongoing work programming exercise
- Full officer report on a public agenda, with time for a public discussion in committee
- Officer meetings with Chair & VC as representatives of the committee, to consider addition to the draft work programme, and later to inform the overall development of the issue and report, for the committee's consideration.

The following are examples of some of the optional ways in which the committee may wish to ensure that they are sufficiently engaged and informed prior to taking a public decision on a matter. In all cases the presumption is that these will take place in private, however some meetings could happen in public or eg be reported to the public committee at a later date.

These options are presented in approximately ascending order of the amount of resources needed to deliver them. Members must prioritise carefully, in consultation with officers, which items require what degree of involvement and information in advance of committee meetings, in order that this can be delivered within the officer capacity available.

The majority of items cannot be subject to the more involved options on this list, for reasons of officer capacity.

- Written briefing for the committee or all members (email)
- All-member newsletter (email)
- Requests for information from specific outside bodies etc.
- All-committee briefings (private or, in exceptional cases, in-committee)
- All-member briefing (virtual meeting)
- Facilitated policy development workshop (potential to invite external experts / public, see appendix 2)
- Site visits (including to services of the council)
- Task and Finish group (one at a time, one per cttee)

Furthermore, a range of public participation and engagement options are available to inform Councillors, see appendix 3.

Appendix 3 – Public engagement and participation toolkit

Public Engagement Toolkit

On 23 March 2022 Full Council agreed the following:

A toolkit to be developed for each committee to use when considering its ‘menu of options’ for ensuring the voice of the public has been central to their policy development work. Building on the developing advice from communities and Involve, committees should make sure they have a clear purpose for engagement; actively support diverse communities to engage; match methods to the audience and use a range of methods; build on what’s worked and existing intelligence (SCC and elsewhere); and be very clear to participants on the impact that engagement will have.

The list below builds on the experiences of Scrutiny Committees and latterly the Transitional Committees and will continue to develop. The toolkit includes (but is not be limited to):

- a. Public calls for evidence
- b. Issue-focused workshops with attendees from multiple backgrounds (sometimes known as ‘hackathons’) led by committees
- c. Creative use of online engagement channels
- d. Working with VCF networks (eg including the Sheffield Equality Partnership) to seek views of communities
- e. Co-design events on specific challenges or to support policy development
- f. Citizens assembly style activities
- g. Stakeholder reference groups (standing or one-off)
- h. Committee / small group visits to services
- i. Formal and informal discussion groups
- j. Facilitated communities of interest around each committee (eg a mailing list of self-identified stakeholders and interested parties with regular information about forthcoming decisions and requests for contributions or volunteers for temporary co-option)
- k. Facility for medium-term or issue-by-issue co-option from outside the Council onto Committees or Task and Finish Groups. Co-optees of this sort at Policy Committees would be non-voting.

This public engagement toolkit is intended to be a quick ‘how-to’ guide for Members and officers to use when undertaking participatory activity through committees.

It will provide an overview of the options available, including the above list, and cover:

- How to focus on purpose and who we are trying to reach
- When to use and when not to use different methods
- How to plan well and be clear to citizens what impact their voice will have
- How to manage costs, timescales, scale.

There is an expectation that Members and Officers will be giving strong consideration to the public participation and engagement options for each item on a committee’s work programme, with reference to the above list a-k.

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Report to Policy Committee

Author/Lead Officer of Report:

Damian Watkinson,
Finance Manager

Tel: 0114 273 6831

Report of: *Phillip Gregory*

Report to: *Finance Committee*

Date of Decision: *23rd January 2023*

Subject: *Capital Approvals for Month 08 2023/24*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<p><i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i></p>				

Purpose of Report:

This report provides details of proposed changes to the existing Capital Programme as brought forward in Month 08 2023/24.

Recommendations:

- (i) That Committee approve the proposed additions and variations to the Capital Programme listed in Appendices 1, 2 and 3.
- (ii) That Committee approve acceptance of grant funding as identified in Appendix 4.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Appendix 1, Appendix 2, Appendix 3, Appendix 4

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Liz Gough</i>
	Legal: <i>Rahana Khalid / Marcia McFarlane</i>
	Equalities & Consultation: <i>N/A</i>
	Climate: <i>N/A</i>
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>
2	SLB member who approved submission: <i>Philip Gregory</i>
3	Committee Chair consulted: <i>Cllr Zahira Naz</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: <i>Damian Watkinson</i>
	Job Title: Finance Manager
Date: <i>02/01/2024</i>	

1. PROPOSAL

- 1.1 The proposed changes to the Capital programme will improve the recreational leisure facilities, schools, roads and homes used by the people of Sheffield, and improve the infrastructure of the city council to deliver those services

2. HOW DOES THIS DECISION CONTRIBUTE ?

- 2.1 By delivering these schemes the Council seeks to improve the quality of life for the people of Sheffield.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Any appropriate consultation was carried out at the original approval of the schemes included

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 Any Equality implications are the responsibility of the service area under which the approval falls. An Equalities Impact Assessment was submitted with each Business Case

4.2 Financial and Commercial Implications

- 4.2.1 A number of schemes have been submitted for approval in line with the Council's capital approval process during the Month 08 reporting cycle. This report requests the relevant approvals and delegations to allow these schemes to progress.

- 4.2.2 Below is a summary of the number and total value of schemes in each approval category:

- 13 additions of specific projects to the capital programme creating a net increase of £615k
- 25 variations to specific projects and allocations in the capital programme creating a net reduction of £27k (including 11 variations to individual Heart of The City schemes with no overall impact on the programme budget)
- 8 reprofiles of schemes with no overall change to budgets

- 4.2.3 Further details of the schemes listed above can be found in Appendix 1, 2 & 3.

4.3 Legal Implications

- 4.3.1 Any specific legal implications are identified on a per scheme basis in appendix 1,2 & 3 in relation to schemes to be delivered and Appendix 4 in relation to grants to be received.

4.4 Climate Implications

- 4.4.1 Any specific Climate implications are identified on a per scheme basis in appendix 1. A Climate Impact Assessment was submitted with each Business Case

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield
- 6.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

Scheme name / summary description		Value £'000
A	Transport Regeneration & Climate Change	
	New additions	
Page 31	<p>Local Area Committees Pedestrian Improvements [7 schemes]</p> <p>Recommendations</p> <p>To approve the addition of £79K to the Capital Programme to progress feasibility works for the implementation of 7 x pedestrian crossing facilities</p> <p>Why do we need the project?</p> <p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. Pedestrian Improvement Schemes are delivered through Local and Neighbourhood Transport Complementary Programme [LNTCP] and are designed to provide crossings and safer walking facilities. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport.</p> <p>In light of the above, the Council is to develop a pedestrian crossing facility within each Local Area Committee [LAC] area (7 in total). These have been based on the same scoring and selection methodology for the rolling annual Pedestrian Improvement Programme</p> <p>How are we going to achieve it?</p> <p>Feasibility works will be undertaken to identify the most effective way to introduce measures at seven locations as follows:</p> <ul style="list-style-type: none"> • Shay House Lane North LAC • Myrtle Road South LAC • Selbourne Road South West LAC • Howard Road Central LAC • Jenkin Road North East LAC • Staniforth Road East LAC • Birley Spa Lane South East LAC <p>The cost of this stage is £79k and will be funded from Local and Neighbourhood Transport Complementary Programme [LNTCP].</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • Improvement to pedestrian facilities will help to promote walking, for local journeys or access to the public transport network. • Support the Clean Air Zone initiative by working towards reducing car usage and to improve air quality. • Encourage better health and wellbeing through physical activity including walking and cycling. <p>When will the project be completed?</p>	+79

March 2024 [feasibility only]								
Funding Source	Local and Neighbourhood Transport Complementary Programme [LNTCP]	Amount	79k	Status	Ringfenced for Transport Projects	Approved		
Policy Committee Area / LAC Involvement		Sheffield Local Transport Plan Report - TRC Committee 16.03.23						
Page 32	<p>Osbourne Road Crossing Recommendations</p> <p>To approve the addition of £198K to the Capital Programme to progress design works for a crossing point on Osborne Road.</p> <p>Why do we need the project?</p> <p>Through public consultation, there has been an identified need for safer crossing points on the boundaries of the Nether Edge Active Travel Neighbourhood. Temporary crossings have previously been installed to establish whether a more permanent solution is required at the identified locations.</p> <p>This project is to introduce a permanent signal-controlled crossing on Osbourne Road [near union Road] following recommendations from the feasibility.</p> <p>How are we going to achieve it?</p> <p>Design works will now be undertaken to fully design a permanent controlled crossing point on Osborne Road. The estimated cost for the implementation of the scheme is £198k and will be fully funded from Local and Neighbourhood Transport Complementary Programme [LNTCP].</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • improvement in the personal perception of safety • accident reduction • safer environment in which to travel on foot or bicycle. • promotes healthier lifestyles. <p>When will the project be completed?</p> <p>April 2024</p>							+198
	Funding Source	Local and Neighbourhood	Amount	198k	Status	Ringfenced for Transport Projects	Approved	

	Transport Complementary Programme [LNTCP].								
	Policy Committee Area / LAC Involvement	TRC 20 th September 2023							
Page 33	<p>Carver Street Safety Recommendations</p> <ul style="list-style-type: none"> To approve the use of £107k from the existing City Centre Safety budget to undertake feasibility and design works for the introduction of measures to allow the closure of Carver Street on Friday and Saturday evenings <p>Why do we need the project?</p> <ul style="list-style-type: none"> The police have raised concerns about pedestrian crowding and vehicles on Carver Street on Friday and Saturday nights. Pilot closure schemes demonstrated a drop in the number of violent incidents recorded against the base line data. It also discouraged anti – social behaviour in the adjacent car park. <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> This feasibility will establish a preferred option in relation to the number and siting of removeable bollards, taking into account other developments on the Highway in this area. <p>What are the benefits?</p> <ul style="list-style-type: none"> Improved pedestrian safety Reduced anti social behaviour <p>When will the project be completed?</p> <p>Feasibility Stage – March 24</p>								+107
	Funding Source	Corporate Investment Fund	Amount	£107k	Status		Approved		
	Policy Committee Area / LAC Involvement	Regeneration & Development Officer/Member Board Oct 23							
	Variations and reasons for change								
London Road Crossing									

Page 34	<p>Recommendations</p> <p>To approve the budget increase of £280k to a total of £287k to fully design and install a light-controlled pedestrian crossing and enable the road closure of Hill St (subject to outcome of Traffic Regulation Order (TRO) consultation and Road Safety Audit.</p>		+280
	<p>Scheme description</p> <p>Through the City’s Transport Strategy, the Council has a corporate objective to increase participation in active modes of transport. Pedestrian Improvement Schemes are delivered through the Local Transport Plan (LTP) Capital Programme and are designed to provide crossings and safer walking facilities. This in turn promotes healthier lifestyles whilst encouraging vibrancy in local areas and supports access to public transport.</p> <p>This project is to provide a safe crossing place on London Road located predominantly in a student neighbourhood close to university buildings and facilities.</p> <p>What has changed?</p> <p>The feasibility works are now complete and the current preferred design will include the installation of a light-controlled pedestrian crossing. As a result of a number of collisions near the junction, it is also proposed to close Hill Street both ways at it’s junction with London Road to motor vehicles but allow use by cyclists to ensure pedestrian safety when using the new light-controlled crossing.</p> <p>It is currently proposed that Hill Street will be stopped up at the junction with London Road, with dropped kerbs either side to accommodate cyclists. Additional planters/bollards will be installed to further enforce vehicular restrictions However, this approach will be dependent on the outcome of both a TRO consultation and a Road Safety Audit.</p> <p>The full cost of the project is expected to be £287k and is fully funded from Local and Neighbourhood Transport Complementary Programme [LNTCP].</p> <p>The budget is to be increased by £280k.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase 		
	Funding	Local and Neighbourhood Transport Complementary Programme [LNTCP].	
Policy Committee Area / LAC Involvement	Sheffield Local Transport Plan Report - TRC Committee 16.03.23		
<p>Little Don Link Oughtibridge</p> <p>Recommendations</p> <p>To approve the budget increase of £30k to £100k for additional surveys</p> <p>Scheme description</p> <p>This project is for the construction of a shared use pedestrian / cycle link to Oughtibridge centre from the Paper Mill Housing development site. The aim is to provide a shared surface footpath and cycle track from the development to Oughtibridge which will link to an existing route running south from</p>		+30	

Page 35	<p>Station Lane in Oughtibridge through Beeley Wood to Hillsborough and on to Sheffield. The project has previously been approved to produce the preliminary design and full cost estimate.</p> <p>What has changed?</p> <p>The project budget is to be increased by £30k to £100k to cover the cost of the following surveys:-</p> <ul style="list-style-type: none"> • Ecology Impact Assessment • Bio-diversity Net Gain Assessment • Arboricultural Impact Assessment • Intrusive Ground Survey <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget increase 																										
	Funding	Section 106																									
	Policy Committee Area / LAC Involvement	Original feasibility approved Co-Op Exec Feb 22																									
	<p>Heart of the City [HOC] Budget Variations</p> <p>Recommendations</p> <p>To approve the budget variations across the HOC City Schemes to meet revised spend profiles.</p> <p>Scheme description</p> <p>A full review of the HOC Programme budgets has been recently undertaken which resulted in reallocation of budgets across a number of the HOC schemes.</p> <p>The adjustments include slippage of £10m into 2024/25 and £0.4m into 2025/26.</p> <p>What has changed?</p> <p>The table below show the overall changes in the total budgets:-</p> <table border="1"> <thead> <tr> <th>Scheme Name</th> <th>Approved Budget</th> <th>Total Revised</th> <th>Overall Variation</th> </tr> </thead> <tbody> <tr> <td>Block A Palatine Chambers</td> <td>48,322,471</td> <td>48,617,960</td> <td>295,489</td> </tr> <tr> <td>Block B Laycock House</td> <td>21,371,398</td> <td>21,509,814</td> <td>138,416</td> </tr> <tr> <td>Block C Pepper Pot Building</td> <td>21,579,383</td> <td>21,644,406</td> <td>65,023</td> </tr> <tr> <td>Block D Grovesnor House</td> <td>90,810,985</td> <td>90,902,105</td> <td>91,120</td> </tr> <tr> <td>Block E Telephone House</td> <td>4,557,071</td> <td>4,506,319</td> <td>-50,751</td> </tr> </tbody> </table>		Scheme Name	Approved Budget	Total Revised	Overall Variation	Block A Palatine Chambers	48,322,471	48,617,960	295,489	Block B Laycock House	21,371,398	21,509,814	138,416	Block C Pepper Pot Building	21,579,383	21,644,406	65,023	Block D Grovesnor House	90,810,985	90,902,105	91,120	Block E Telephone House	4,557,071	4,506,319	-50,751	<p>2023-24 -10,184</p> <p>2024-25 +9,762</p> <p>2025-26 +422</p>
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Variation type: -																																									
<ul style="list-style-type: none"> • Reprofile • Slippage 																																									
Funding	Prudential Borrowing																																								
Policy Committee Area / LAC Involvement	Reported to Regeneration & Development Officer/Member Board																																								
<p>Levelling Up Fund – Attercliffe Car Parks</p> <p>Recommendations</p> <p>To approve the budget increase of £30k to enable commencement of the construction works and the added project scope for additional resurfacing at the Olympic Legacy Park.</p> <p>Scheme description</p> <p>Sheffield City Council successfully bid for funding through Levelling Up Fund to invest in Attercliffe making direct improvements to the area acting as a catalyst for future investment. This project is to provide improvements to the following car parks:-</p> <ul style="list-style-type: none"> • Baltic Road • Bodmin Street • Kimberley Street • Shortridge Road • Zion Lane <p>What has changed?</p>			+30																																						

Page 37	<p>The design phase of the scheme is now completed, and construction works will commence with an expected completion date of June 2024. Works include the following, noting the project scope has been increased for additional resurfacing at the Olympic Legacy Park.</p> <ul style="list-style-type: none"> • Resurface car parks • Clear car parks of debris and overgrown vegetation • Install barriers and fencing • Install lighting to make environment safer and deter anti-social behaviour • Install planters and greenery to uplift public realm • The installation of CCTV at two car parks <p>The full cost of the scheme is £530k and the budget has been increased by £30k. It is fully funded from levelling Up Fund.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget increase • Scope 		
	Funding	Levelling Up Fund	
	Policy Committee Area / LAC Involvement	Principle of Levelling Up programme approved with acceptance of grant Co-op Exec Feb 22	
Page 37	<p>City Centre Safety Recommendations</p> <ul style="list-style-type: none"> • To transfer £107k from this allocation to the Carver Street Safety Scheme (see above) <p>Scheme description</p> <p>In 2018 an allocation of £2m was made for the introduction of safety measures to protect pedestrians in the city centre. To date £1.5m of this allocation has been utilised.</p> <p>What has changed?</p> <p>It is proposed to use £107k of this allocation to undertake feasibility and design works for proposed safety works at Carver Street as described above.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget decrease 		-107
	Funding	Corporate Investment Fund	

	<p>Policy Committee Area / LAC Involvement</p>	<p>Regeneration & Development Officer/Member Board Oct 23</p>	
<p>Page 38</p>	<p>Stocksbridge Town Fund : Manchester Road Hub</p> <p>Recommendations</p> <p>To approve the £1,738k budget increase and additional project scope [below]:-</p> <ul style="list-style-type: none"> • Inclusion of Placemaking elements for the surrounding area of the Community Hub, to include areas up to Manchester Road to the north, Button Row to the south, Johnson Street to the west and to the Electrical Cable easement to the east. • Internal changes specified by Client to relocate the core of the building, change use of previous community space and inclusion of a purpose built café. <p>Scheme description</p> <p>This project is for the development of a community hub with library, community space, office space and education hub and funding has previously been secured from the Stocksbridge Town Fund.</p> <p>The aim of the scheme is to create a community hub featuring:</p> <ul style="list-style-type: none"> • A bespoke, high quality, digitally connected space, for entrepreneurs, start-ups and microbusinesses in high value service sectors, with a focus on digital, tech, creative, clean growth, professional, scientific and technical sectors, accelerating the diversification of the Stocksbridge economy into high productivity, high value sectors; • Actively managed co-working space for freelancers, home-workers and the self-employed, animated to gel people and communities to build the next generation of Stocksbridge’s growth businesses • Individual flexible office units to assist the scaling up and growth of local businesses and entrepreneurs; • A modern library offering digital services accessible to all local people; • Flexible space for adult education and skills provision delivered by providers such as Northern College, providing residents with the opportunity to upskill locally, with learning tailored towards local sectors and growth priorities including skills required by microbusinesses; • Flexible space to accommodate ‘pop-up’ financial services, as well as the events, meetings, toddler groups, community groups etc currently accommodated within the library building • A vibrant café / food and beverage offer to drive footfall and create a buzz which puts Manchester Road on the map as a great place to meet and spend time. <p>What has changed?</p> <p>The project has previously been approved to progress to full detail design, however due to project cost increases and additional project scope as listed below; the project budget has been increased by £1,738k to a total of £11,693k</p> <ul style="list-style-type: none"> • Inclusion of Placemaking elements for the surrounding area of the Community Hub, to include areas up to Manchester Road to the north, Button Row to the south, Johnson Street to the west and to the Electrical Cable easement to the east. 		<p>+1,738</p>

	<ul style="list-style-type: none"> Internal changes specified by Client to relocate the core of the building, change use of previous community space and inclusion of a purpose built café. <p>The project is funded by Stocksbridge Town Fund [£10,693k] and funding grant from South Yorkshire Mayoral Combined Authority [£1m]</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase Scope 	
	<p>Funding</p>	<p>Stocksbridge Town Fund - £10,692k South Yorkshire Mayoral Combined Authority (SYMCA) Gainshare Funding - £1,000,000 – Allocated in SYMCA funding programme but awaiting formal offer of funding</p>
	<p>Policy Committee Area / LAC Involvement</p>	<p>Stocksbridge Towns Fund programme agreed in principle Co-operative Executive June 21</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 39</p>	<p>Stocksbridge Town Fund Recommendations</p> <p>To approve slippage and variations to projects under the Stocksbridge Towns Fund Programme reflecting the prioritisation decisions of Towns Fund Board.</p> <p>Scheme description</p> <p>Sheffield City Council has received funding from the Department of Levelling Up, Housing and Communities [DLUHC] for investment in Stocksbridge with the following aims:-</p> <ul style="list-style-type: none"> To make Stocksbridge strong, vibrant and fit for future generations and to ensure local people benefit from these changes through six strategic priorities: To create a vibrant and attractive town To develop a strengthened and diversified economy To provide enhanced learning opportunities To be a more accessible town To provide first class sport, leisure, cultural and community facilities To deliver clean growth <p>What has changed?</p> <p>A full review of the Stocksbridge Town Fund programme has been recently undertaken by the Towns Fund Board in the light of inflation across the construction sector as evidenced by the increased costs of the Community Hub, described above. A decision has been taken to ensure there is adequate funding to deliver the key Community Hub and Placemaking schemes which have yet to go out to tender, alongside the Bus Improvements, Oxley Park Improvements and grants to Sports Clubs to improve facilities.</p> <p>The outcome of the tender exercises will inform decisions on the value and scope of the remaining schemes. The variations currently proposed commit a total of £17.6m of the £21.9m Towns Fund capital available (Gainshare Funding from SYMCA of £3m towards the Community Hub and Place Making</p>	<p>23/24 – -13,987 24/25 – + 11,416 25/26 – +2,138</p>

being the other secured funds) Therefore, £4.3m remains to manage any further pressures as a result of increasing costs on the Community Hub and Place Making schemes, with any remaining funding to be used to enhance the remaining schemes in the programme.

The table below show the overall changes in the total budgets:-

<u>Scheme Name</u>	<u>Approved Budget</u>	<u>Total Revised</u>	<u>Overall Variation</u>	<u>Slippage to 24-25</u>
STF MANCHESTER RD HUB	9,954,766	11,692,926	1,738,160	-7,570,478
STF MANCHESTER RD PM	5,511,289	5,511,289	0	-2,399,462
STF SHOP FRONTS - ARCADE	604,500	604,500	0	-566,243
STF HIGH ST ACCESSIBILITY	350,000	350,000	0	-199,467
STF SPORTS HUB - PAVILION	1,113,124	700,000	-413,124	-606,493
STF OXLEY PARK PH 2	692,000	692,000	0	2,024
STF LITTLE DON IMPROVEMENTS	35,200	9,774	-25,426	0
STF HYDROTHERAPY POOL	1,117,330	14,332	-1,102,998	0
STF SHOP FRONT GRANTS	630,000	1,115	-628,885	0
STF BUS IMPROVEMENTS	670,000	670,000	0	-661,856
STF SPORTS HUB GRANTS	229,876	229,876	0	0
STF SPORTS HUB 3G PITCH	33,186	33,186	0	0
STF WALKING & CYCLING TRAILS	173,249	173,249	0	-34,040
	<u>21,114,520</u>	<u>20,682,247</u>	<u>-432,273</u>	<u>-12,036,015</u>

Further detail regarding the variations to specific schemes can be found at Appendix 3

Variation type: -

- Budget decrease
- Scope
- Reprofile

Funding

Towns Fund £17,593,247, Gainshare - £3,000,000, Public Health Contribution (£89,000)

Policy Committee Area / LAC Involvement

Stockbridge Towns Fund programme agreed in principle Co-operative Executive June 21

B	Communities Parks & Leisure							
New additions								
Page 41	<p>Thorpe Green Play Improvements FEASIBILITY</p> <p>Recommendation To approve the addition of £5.4K to the Capital Programme for feasibility at Thorpe Green Park funded by Public Health</p> <p>Why do we need the project? To improve toddler play and safety surfacing in Thorpe Green Park.</p> <p>The local community have identified a requirement for toddler play facilities. On a site visit community members reported how older children are well catered for with large pieces of equipment but there is nothing for toddlers and pre-school age children. Many families in the area have young children and would like to spend more time in the park. A recent consultation co-ordinated by the communities in partnership with Waterthorpe TARA identified toddler play and improving existing safety surfacing as a priority.</p> <p>How are we going to achieve it? Carry out a feasibility to consider the options for toddler play on site and provide an idea of costings to feed back to the community. This may require further fundraising by the TARA and/or a request for Local CIL via locally elected councillors and the SE LAC.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> Improved play offer at the site Encourage families with young children to use the park Follow up on a consultation with the community improving relations with SCC <p>When will the project be completed? Feasibility; February 2024</p>						+5	
	Funding Source	Public Health Allocation Yr5	Amount	£5.4K	Status	Public Health Allocations agreed	Approved	Communities, Parks & Leisure PG 18.12.23
	Policy Committee Area / LAC Involvement		Project Mandate shared with Policy Chair 30.11.22					

<p>Firth Park Playground Improvements FEASIBILITY</p> <p>Recommendation To approve the addition of £13.4K to the Capital Programme for feasibility at Firth Park funded by Public Health</p> <p>Why do we need the project? The current play and sport provision within Firth Park is average, with many pieces of equipment nearing the end of expected life and of poor play value. As part of the strategy to maintain Firth Park's Green Flag status the playground requires updating to ensure it continues to contribute sufficiently to the scoring. Consultation findings show that there is a strong desire and need for a larger and more modern play area.</p> <p>The aim is to deliver a well-designed, updated, and extended area for play provision that meets the needs of, and is embraced by, the local community. This will include new play equipment, seating, and associated landscaping.</p> <p>How are we going to achieve it? Investigate options for the improvement of play provision within and adjacent to the existing playground.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • Deliver a more modern play area incorporating a diversity of play space for different age groups and abilities • Follow up on a consultation with the community improving relations with SCC <p>When will the project be completed? Feasibility; April 2024</p>								+13
Funding Source	Public Health Allocation Yr6	Amount	£13.4K	Status	Public Health Allocations agreed	Approved	Communities, Parks & Leisure PG 18.12.23	
Policy Committee Area / LAC Involvement		Project Mandate approved at Parks, Leisure, and Libraries SMT 18.04.23						
<p>Heathlands Park Play Improvements FEASIBILITY</p> <p>Recommendation To approve the addition of £6.6K to the Capital Programme for feasibility at Heathlands Park funded by S106</p> <p>Why do we need the project? To improve play at Heathlands Park for the benefit of the local community. Recent community consultation showed wide local support for additional play equipment on the site.</p>								+7

Page 43	<p>How are we going to achieve it? Carry out a feasibility to investigate the best location for, and most appropriate specification of new play equipment.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> Improved play offer at the site Follow up on a consultation with the community improving relations with SCC <p>When will the project be completed? Feasibility; March 2024</p>							
	Funding Source	Section 106	Amount	£6.6K	Status	S106 Agreement specifically for this site and has £180.1K available	Approved	Communities, Parks & Leisure PG 18.12.23
	Policy Committee Area / LAC Involvement		Project Mandate approved at Parks, Leisure, and Libraries SMT 03.10.23					
	<p>Beaver Reintroduction Feasibility</p> <p>Recommendation To approve the addition of £98.7K to the Capital Programme for the Beaver Reintroduction Feasibility funded by Yorkshire Regional Flood and Coastal Committee Capital grant and Yorkshire Water (Note: due to differing capitalisation rules between Central & Local Government while a capital grant has been given for this work this expenditure will be written off to revenue)</p> <p>Why do we need the project? The current standard of flood protection of Sheffield and surrounding communities' defences is forecast to reduce over the next century, with climate change expected to increase flood flows by 20%. If beaver reintroduction feasibility work is completed in a timely manner, it may lead to opportunities to incorporate the Natural Flood Management and many other associated benefits of beaver reintroduction into the Upper Don's NBS programme. This proposal supports the 'Connected by Water' action plan which aims to reduce flood risk, mitigate climate change, and restore nature across South Yorkshire.</p> <p>How are we going to achieve it? Identify suitable sites and develop the evidence base for beaver reintroduction in Sheffield. The feasibility will cover 4 sites within the Sheffield City boundary and up to 3 sites in the wider South Yorkshire area.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> Build upon existing research to explore in greater detail the suitability of a previously identified site, Blacka Moor Scrutinize up to four potential sites in the surrounding Upper Don catchment Enable the development of a communications plan and appropriate engagement and communications 							+99

Page 44	<ul style="list-style-type: none"> Measure the benefits of beaver reintroduction to flood risk, water quality, ecosystem restoration, and bioremediation in the locations studied Draw up a cost benefit analysis to enable a working group to make an informed choice about how to proceed <p>When will the project be completed? January 2024 - June 2025</p> <p>Funding</p> <table border="0"> <tr> <td>Yorkshire Regional Flood & Coastal Committee</td> <td>£96.7K</td> </tr> <tr> <td>Yorkshire Water</td> <td>£2.0K</td> </tr> <tr> <td>Total</td> <td>£98.7K</td> </tr> </table>								Yorkshire Regional Flood & Coastal Committee	£96.7K	Yorkshire Water	£2.0K	Total	£98.7K
	Yorkshire Regional Flood & Coastal Committee	£96.7K												
	Yorkshire Water	£2.0K												
Total	£98.7K													
Funding Source	See Funding Section above	Amount	£98.7K	Status	Yorkshire Regional Flood and Coastal Committee Grant accepted 28.09.23 Yorkshire Water Contribution confirmed 20.07.23	Approved	Communities, Parks & Leisure PG 18.12.23							
Policy Committee Area / LAC Involvement		Project Mandate approved at Parks, Leisure, and Libraries SMT 02.08.22												
Variations and reasons for change														
<p>Parkwood Springs Active Park Work Package 3</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve a small uplift in budget due to a review of the funding available To approve a reprofile of the budget due to confirmation of timescales <p>Scheme description To raise the overall quality of the site through a range of improvements complimenting and adding value to work package 1 and 2 Work Package 3 will deliver further physical improvements to site aimed at further uplifting the overall quality of the site and focus on site access & infrastructure; boundary works, signage, access routes & paths, and entrance improvements.</p> <p>What has changed? Following the procurement exercise the contract for all works can be awarded except for the entrance improvements which will follow shortly. Following a review of the timescales the budget has been reprofiled, and following a review of the funding this has also changed by small amount.</p> <p>Variation type: Budget increase/ Reprofile</p> <p>Delivery Timescales</p>								<p>+6</p> <p>23/24 -84</p> <p>24/25 +38</p> <p>25/26 +52</p>						

Page 45	<p>Start January 2024 (September 2023 OBC, extra grant award and works on WP1 & 2 have delayed this) Completion March 2026 (March 2025 OBC, following review of timescales)</p> <p>Budget Current 23/24 Budget £171.0K - £84.2K = £86.8K Current 24/25 Budget £47.0K + £38.1K = £85.1K Current 25/26 Budget £0.0K + £51.8K = £51.8K Total 23-26 Budget £218.0K + £5.7K = £233.7K</p> <p>Funding £66.6K S106 Agreement 1103 £82.9K Public Health Funding £9.8K Public Health Funding £1.2K Residual Grant held on balance sheet for Parkwood Springs £25.0K Public Rights of Way Transport Funding £15.2K NCSEM not yet allocated from the £400K £20.0K Closed Landfill Revenue Contribution to Capital £3.0K Woodlands Revenue Contribution to Capital £223.7K</p>		
	Funding	See Funding Section above	
	Policy Committee Area / LAC Involvement	Current Budget approved at Finance Committee 1 st August 2023	
	<p>Woodbourn Road Football Hub</p> <p>Recommendation To approve a total uplift in budget for the Pavilion and Pitches of £141.8K to cover increased costs outlined below, funded by additional grant and other contributions</p> <p>Scheme description SCC are developing the Woodbourn Road Football Facility as the fourth hub site in Sheffield with large scale investment in the site, which will secure its long-term future as a community football facility under the National Football Trust Hub portfolio. The contracts started on site in May 2023.</p> <p>What has changed? At the last budget variation report, there were anticipated £30K further costs to the Pitch contract relating to surfacing increases. There have also been some significant cost increases to the Pavilion contract due to a number of unforeseen works needing to be delivered to ensure that the completed building is fit for purpose.</p>		+142

The Pitch budget requires an increase of £31.8K to deliver the agreed scope by enabling completion of the pilot pitch surfaces plus additional tarmac resurfacing works to path infrastructure following damage when removing old fence posts.

The Pavilion budget requires an increase of £110K to deliver the agreed scope by enabling completion/delivery of additional works including additional insulation of the building, external signage, internal CCTV provision and an extension to the contract programme to carry out the waterproofing to the internal face of the lower ground floor changing rooms. There have also been increased costs to the delivery of certain elements such as the reception / and catering equipment.

An additional contribution has been secured from the Football Foundation to part fund some of these increases. Further contributions have been secured from Sheffield Hallam University (SHU) and the Sheffield Athletics Development Group (SADG) towards the PA system that has been installed in the pavilion as it covers both the football and athletics facilities on site.

The remainder of the funding required has been secured via a Revenue Contribution to Capital from the Woodbourn Road Risk fund.

Variation type: Budget increase

Total Budget

Previous Yrs Actuals	£85.9K	£85.9K
<u>Current 23/24 Budget</u>	<u>£2,896.9K + £141.8K =</u>	<u>£3,038.7K</u>
Total Budget	£2,982.8K + £141.8K =	£3,124.6K

Funding

Football Foundation Grant original award	£2,069.9K
Pru Borrowing	£500.0K
<u>Original RCC via the Risk Fund</u>	<u>£412.9K</u>
Original Funding Total	£2,982.8K

Football Foundation Grant; additional	£50.0K
SHU contribution to PA system	£1.9K
SADG contribution to PA system	£1.9K
Residual Woodbourn Rd Grant Held	£9.9K
<u>Additional RCC via the Risk Fund</u>	<u>£78.1K</u>
Total Funding Available	£3,124.6K

Funding

See Funding Section above

	Policy Committee Area / LAC Involvement	Current Budget approved at S&R Committee 19 th April 2023	
Waste and Street Scene			
New additions			
None			
Variations and reasons for change			
None			
D Adult Health & Social Care			
New additions			
None			
Variations and reasons for change			
None			
E Housing			
New additions			
Page 47	Spotwood Place Multi-Use Games Area (MUGA) FEASIBILITY		+16
	<p>Recommendation To approve the addition of £16.4K to the Capital Programme for a feasibility on installing a MUGA at Spotswood Place, funded by Local CIL</p> <p>Why do we need the project? One of the major stipulations of elected Ward Councillors for Gleadless Valley as part of the area Masterplan is the development of a multiuse games area (MUGA). Local CIL has been awarded to develop a MUGA within the vicinity of Newfield Green as there is currently very little in the way of recreational facilities in this area.</p> <p>The Gleadless Valley Team has been working closely with Parks and Leisure Services to find a suitable site. Due to the topography of Gleadless Valley and the requirements to be away from housing and roads only one suitable location has been identified.</p>		

Spotswood Place has previously been used as a garage site however these were demolished a number of years ago with the access road and turning circle still present. The community had erected (now removed) a basketball hoop on the turning circle and anecdotal evidence from the Gleadless Valley Wildlife Trust suggests the access road and turning circle has been used informally by the community for playing sport.

Initial high-level scoping from Parks and Leisure Services and Ecology have confirmed this site seems viable.

How are we going to achieve it?

Scope of the feasibility:

- Develop initial multi-use games area plans
- Cost estimate for installation and any additional elements e.g. fencing, goal ends
- Undertake survey works where required
- Agree option to be taken forward to OBC
- Assess projects for planning requirements

What are the benefits?

- Provide a safe and welcoming environment to take part in sport and physical activity
- Promote greater levels of physical exercise and thus impact on the general health and wellbeing of the community
- Increase participation in recreational play across all age groups
- Increase participation within target groups such as ethnically diverse communities

When will the project be completed?

Feasibility April 2024

Funding Source	Gleadless Valley Ward Local CIL	Amount	£16.4K	Status	Local CIL Allocation confirmed 04.12.23	Approved	Homes PG 13.12.23
Policy Committee Area / LAC Involvement	Part of the Gleadless Valley Housing Investment Programme Housing Investment Programme approved as part of the HRA Business Plan Full Council 20.02.23						

Variations and reasons for change

None

F Education Children & Families

New additions

<p>Woolley Wood School Heating Replacement - feasibility</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve the application of £21.9k of DfE Condition funding to establish the capital cost of replacing the heating system at Woolley Wood School. . <p>Why do we need the project?</p> <p>The school has raised concerns with an original heating installation at the school, surveys have concluded that a replacement installation is the most effective solution.</p> <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> The purpose of this follow-on commission is to deliver a feasibility for a replacement system. Desktop and intrusive surveys RIBA Stage 1 Options Report and Cost Estimate Procurement Workshop Preferred option developed to RIBA Stage 2 and stage 2 cost plan <p>What are the benefits?</p> <ul style="list-style-type: none"> Replace the existing heating with a larger, modern and more efficient heating system located within a new purpose-built boiler room on site. <p>When will the project be completed?</p> <p>28/02/2024 (for feasibility)</p>								+21.9
Funding Source	DfE Condition Allocation	Amount	£ 21.9k	Status		Approved		
Policy Committee Area / LAC Involvement		Part of on going School Condition Programme						
Variations and reasons for change								
<p>Astrea Academy</p> <p>Recommendations</p>								+43

Page 50	<ul style="list-style-type: none"> To seek approval to apply a further £43k of DfE Basic Need allocation funding to this project for additional equipment costs to reimburse Astrea Academy for full the FFE (Furniture, Fixtures and Equipment) allowance, taking the total project costs to £28.86m. <p>Scheme description</p> <p>This scheme was originally approved to build a new academy school and was handed over in 2019, however there was a contribution from SCC to the Academy for FFE allowance, the costs of which have now exceeded the initial capital budget.</p> <p>What has changed?</p> <ul style="list-style-type: none"> Additional FFE costs as noted above. <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase: cost increase to cover additional FFE charges. 		
	Funding	DfE Basic Need Allocation	
	Policy Committee Area / LAC Involvement	Original Scheme approved Cabinet 2017	
	<p>Southwest Secondary Schools – King Egbert School Expansion</p> <p>Recommendations</p> <ul style="list-style-type: none"> To request approval for a further £200k of DfE Basic Need allocation funding to cover newly discovered drainage works and some existing site defects. <p>Scheme description</p> <p>This scheme was originally approved at £6.5m for expansion works at the King Egbert school site and now requires additional funding for further identified required works as noted below.</p> <p>What has changed?</p> <ul style="list-style-type: none"> A subterrain water course has been discovered on site which requires diverting into the existing drainage system. Also some defects to the existing system have been discovered which also need addressing. This is expected to cost in the region on £200k (firm costs are being sought). As some of the work is related to the existing drainage system, and as the school is managed by a PFI company, we will seek a contribution to the work from them for the remedial works although this is subject to negotiation and isn't guaranteed. <p>Variation type: -</p> <ul style="list-style-type: none"> Budget increase: +£200k to cover additional drainage works costs. 		+200
Funding	DfE Basic Need Allocation		

	Policy Committee Area / LAC Involvement	Original Scheme approved Co-op Exec Feb 22		
Page 51	<p>Waterthorpe Nursery Infant School Re-Roofing</p> <p>Recommendations</p> <ul style="list-style-type: none"> To formally approve the £78.3k reduction in project cost and thus required DfE Condition Allocation funding requirement on completion of the scheme. <p>Scheme description</p> <p>This scheme was originally approved at £300k for re-roofing works at the Waterthorpe NI site and, as a result of completing the works under budget, for the reasons noted below, we can now return some previously allocated DFE Condition funding to be used on other condition-related schemes.</p> <p>What has changed?</p> <ul style="list-style-type: none"> Following completion of the contract, certain provisional sums in the contractor’s tender have not been expended. The contingency allowance was also not needed. <p>Variation type: -</p> <ul style="list-style-type: none"> Budget decrease: -£78.3k due to contractor costs not requiring the fully allocated original budget. 		-78.3	
	Funding	DfE Condition Allocation		
	Policy Committee Area / LAC Involvement	Part of on going School Condition Programme		
	<p>91024 Rushey Meadows CRH (Childrens Residential Home) - Slippage</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve total slippage of £514k from 2023-24 into 2024-25, due to due to drainage issues and protected trees on site. <p>Scheme description</p> <p>To provide a Children’s Residential Home within Sheffield for placements of 2-3 children at any one time with a medium complexity of need.</p> <p>What has changed?</p> <ul style="list-style-type: none"> Capital works expenditure is now forecast to move into future years due to survey report findings: Surveys have uncovered protected trees within the site and drainage issues on the site. These reasons have caused planning implications for the site. This required further survey work and design development to ensure the site is scoped thoroughly before construction work begins. <p>Variation type: -</p>		23/24 - 514 24/25 +514	

	<ul style="list-style-type: none"> Slippage: due to the reasons stated above. Note - the OCH grant funder is content with proposed slippage; the DfE has stated that they were happy with our explanation and said it would not affect our ability to claim. 			
	<table border="1"> <tr> <td data-bbox="183 304 336 368">Funding</td> <td data-bbox="336 304 2018 368">Slippage of £369k OCH (Other Childrens Homes) Grant and £145k Capital Receipts from 2023-24 into 2024-25</td> </tr> </table>	Funding	Slippage of £369k OCH (Other Childrens Homes) Grant and £145k Capital Receipts from 2023-24 into 2024-25	
Funding	Slippage of £369k OCH (Other Childrens Homes) Grant and £145k Capital Receipts from 2023-24 into 2024-25			
	<table border="1"> <tr> <td data-bbox="183 368 566 464">Policy Committee Area / LAC Involvement</td> <td data-bbox="566 368 2018 464">Scheme endorsed at funding bid stage – Strategy & Resources Committee 30th August 2022</td> </tr> </table>	Policy Committee Area / LAC Involvement	Scheme endorsed at funding bid stage – Strategy & Resources Committee 30th August 2022	
Policy Committee Area / LAC Involvement	Scheme endorsed at funding bid stage – Strategy & Resources Committee 30th August 2022			
G	Strategy & Resources			
	New additions			
Page 52	<p>Fire Risk Assessment (FRA) Works 24/25 Framework – Corporate: (combined procurement route) - feasibility</p> <ul style="list-style-type: none"> FRA 24-25 Hackenthorpe CC (Community Centre) +20.9 FRA 24-25 Shiregreen CC (Community Centre) +20.9 FRA 24-25 Tinsley CC (Community Centre) +21.2 <p>Recommendations</p> <ul style="list-style-type: none"> To approve £63k of capital receipts funding for feasibility work to confirm Fire Risk Assessment works required at each site. <p>Why do we need the project?</p> <ul style="list-style-type: none"> Fire Risk Assessments have highlighted shortfalls in the provision of some fire precautions in a number of SCC Corporate buildings. These issues are being mitigated by short term management actions. In the medium to longer term, physical improvements to these buildings are required to make them compliant. The next three highest priority corporate buildings have been identified and are listed above. <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> Design works to three corporate sites: <ul style="list-style-type: none"> Hackenthorpe Community Centre <ul style="list-style-type: none"> New fire detection system New emergency lighting system Fire Compartmentation (including replacement / upgrade of doors) Shiregreen Community Centre <ul style="list-style-type: none"> New fire detection system New emergency lighting system Fire Compartmentation (including replacement / upgrade of doors) Tinsley Community Centre <ul style="list-style-type: none"> New fire detection system New emergency lighting system 			

Page 53	<ul style="list-style-type: none"> ▪ New emergency lighting system <p>What are the benefits?</p> <ul style="list-style-type: none"> ○ Statutory duty met and buildings made safer from fire risks. ○ Addresses identified fire safety issues. ○ Provides suitable protection to staff and visitors to the building. ○ Provides compartmentation to the building to allow SYFRS adequate protection to fight any future fires. <p>When will the project be completed? Feasibility 28/02/2024; Works est. 31/03/2025</p>							
	Funding Source	Capital Receipts	Amount	£ 63k	Status		Approved	
	Policy Committee Area / LAC Involvement		Essential Maintenance Programme Prioritisation method approved Finance Committee March 2023					
Variations and reasons for change								
	<p>Glen Howe Retaining Wall – project not going ahead</p> <p>Recommendations</p> <ul style="list-style-type: none"> • To formally approve the £135.5k reduction in project budget on putting the project indefinitely on hold. <p>Scheme description</p> <ul style="list-style-type: none"> • Structural repairs to a section of retaining wall on the riverbank at Glen Howe were identified with remedial works designed. Following an unsuccessful tender, it became apparent that the land does not belong to the Council and it has not been possible to establish the actual ownership. The project works are not in an area that is judged to pose a likely threat to people and have therefore been put on hold indefinitely. <p>What has changed?</p> <ul style="list-style-type: none"> • Reduction in budget Following the decision to put this project on indefinite hold (Essential Compliance and Management Programme Group, May 2023) <p>Variation type: -</p> <ul style="list-style-type: none"> • Budget decrease: The approved budget for the project was £140k. Capital expenditure stands at £4.5k (surveys) the remaining £135.5k can be returned. 							-135.5

Page 54	Funding	Corporate Investment Fund		
	Policy Committee Area / LAC Involvement			
	<p>Closed Churchyard Boundary Walls - Slippage</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve slippage of £115.5k capital receipts funding from 2023-24 to 2025-4-25, due to weather related issues outlined below. <p>Scheme description</p> <ul style="list-style-type: none"> This scheme addresses urgent repairs that have been identified as necessary within the next 12 months across a number of sites: <ul style="list-style-type: none"> Attercliffe Cemetery Handsworth St Marys Tinsley St Lawrence Sheffield St Mary Bramall Lane Pitsmoor Christ Church Attercliffe Garden of Rest <p>What has changed?</p> <ul style="list-style-type: none"> Client request to commence works 01-Apr-24 so that the work can be carried out in better weather conditions, reducing the risk of weather-related delays. <p>Variation type: -</p> <ul style="list-style-type: none"> Slippage of £115.3k into 2024/25 as outline d above. 			<p>2023-24 - 115.5</p> <p>2024-25 + 115.5</p>
Funding	Capital Receipts			
Policy Committee Area / LAC Involvement	Essential Maintenance Programme Prioritisation method approved Finance Committee March 2023			
H	Economic Development & Skills			
	New additions			
	None			
	Variations and reasons for change			

	None	
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Scheme Name	Actual Costs to 22/23	Current 23/24 Budget	Current 24/25 Budget	Current 25/26 Budget	Revised 23/24 Budget	Revised 24/25 Budget	Revised 25/26 Budget	Overall Variation	Explanation of budget variation / Slippage
BLOCK A PALATINE CHAMBERS	27,273,683	21,048,787	0	0	17,946,067	3,398,209	0	295,489	The minor budget variation reflects agreement on some budget headings across construction, fees and operating budgets for the hotel however this is broadly cost neutral. The primary reasons for the slippage is to reflect the reported delays to completion of the construction works that have been previously reported and the knock on delays to lettings and the reduction letting spend in the year (capital contributions, associated legals & fees) and the operating costs for the hotel.
BLOCK B LAYCOCK HOUSE NEW	20,306,297	1,065,102	0	0	433,878	769,639	0	138,416	Fundamental increase is the uplift in capital contribution expenditure and forecasts to reflect the requirements and conditions of the current market. This has been offset to a degree by savings achieved the construction budget (liquidated Damages applied and only partially expended on fees). The primary reasons for the slippage is to reflect the reported delays to completion of the construction works that have been previously reported and the knock on delays to lettings and the reduction letting spend in the year (capital contributions, associated legals & fees), in addition to challenging market conditions.
BLOCK C PEPPER POT BUILDING	19,997,572	1,581,811	0	0	521,820	1,125,014	0	65,023	The minor increase in budget is due to an uplift in anticipated capital contributions reflecting the requirements and conditions of the current lettings market, albeit this has been largely offset by savings on construction following completion of the works. The primary reasons for the slippage is to reflect the delays to lettings and the reduction in letting spend in the year (capital contributions, associated legals & fees), in addition to challenging market conditions as a result of the delayed handover of the buildings.
BLOCK D	89,744,286	1,066,699	0	0	469,581	266,044	422,194	91,120	The minor increase is due to the introduction of disposal fee allowances to ensure there is capital provision as & when the asset is sold. This has been offset somewhat by t remaining contingency. The slippage is largely due to the delay in lettings not being agreed/completed this financial year as had been originally targeted (capital -contributions & associated fees slipped to next financial year as a result) and the introduction of disposal legal & agent fees forecasts.
BLOCK E TELEPHONE HOUSE	4,108,095	448,975	0	0	398,224	0	0	-50,751	Underspend relates to a reduction for non-contract/construction related costs including engineering, legal and marketing fees.
BLOCK F TRAFALGAR WORKS	223,298	0	0	0	0	0	0	-	N/A
BLOCK G DEVELOPMENT PLOTS	738,955	164,500	0	0	46,859	117,641	0	0	N/A
BLOCK G1 38 CARVER STREET	2,526,611	0	0	0	82,785	0	0	82,785	Now includes allowances for Disposal Legal Fee and Sales Agent Fees.
BLOCK H HENRYS BLOCK	46,073,284	10,898,341	470,795	0	7,940,637	2,698,720	0	- 729,779	The savings achieved is due to the omission of historic risk allowances which were not realised and savings against the construction budget following a commercial settlement. Considerable slippage due to continued challenges and delays on site. Forecast construction completion now imminent, however the delay has had an impact on construction expenditure and a resulting knock-on effect on letting activity (capital contributions, associated legals & fees).
BLOCK H1 LEAHS YARD	5,699,159	5,911,781	412,520	0	4,545,832	1,626,283	0	- 152,186	Savings achieved following a review of budget allowances that are no longer required (in their entirety or at all) due to the nature of the single-lease occupancy agreed. Savings also achieved in construction-related fee expenditure, where are now included within the construction contract. Budget revised to reflect construction programme and that the final months of construction expenditure now slip into the next financial year, which again have a knock-on effect on associated fee and post-contract spend.
BLOCK I - JLP BUILDING	6,490,923	2,428,708	0	0	2,723,221	0	0	294,514	Minor budget increase to reflect asbestos removal contract costs, additional utility costs, additional air monitoring costs and the other minor works.
PUBLIC REALM & INFRASTRUCTURE	625,179	199,634	0	0	23,576	176,057	0	-	Slippage relates to delayed Public Art works and associated fee spend.
HOCII ACQUISITIONS	73,883,688	1,180,775	0	0	687,531	9,001	0	- 484,243	Use of contingency budget to cover increased costs on other BUs. Slipped legal fees to 24/25.
HOC PROGRAMME WIDE DEVELOPMENT COSTS	7,850,812	693,520	0	0	684,345	458,787	0	449,612	Variation relates to the increased programme costs as a result of delay to the construction programme. Includes allowances for 24/25 professional fees and charges
BLOCK G POUNDS PARK	6,131,666	1,438,911	0	0	1,154,598	284,313	0	-	Slippage due to realignment of budget to reflect revised programme for Rockingham Street.
BARKERS POOL CAR PAR	3,509	35,491	0	0	35,491	0	0	-	N/A
	311,677,016	48,163,034	883,315	-	37,694,447	10,929,709	422,194	0	

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Scheme Name	Actual Costs to 22/23	Current 23/24 Budget	Current 24/25 Budget	Current 25/26 Budget	Revised 23/24 Budget	Revised 24/25 Budget	Revised 25/26 Budget	Overall Variation	Slippage to future years	Explanation of slippage / variation
STF MANCHESTER RD HUB	340,255	8,029,911	1,526,600	58,000	459,433	9,065,316	1,827,922	1,738,160	-7,570,478	Client changes to internal layout and inclusion of café and community space changes has pushed programme back and increased the costs. This has delayed construction hence slippage.
STF MANCHESTER RD PM	127,878	2,624,621	2,258,790	500,000	225,160	4,289,938	868,314	-0	-2,399,462	Client changes to include Towns Square and then subsequently change Town Square design has pushed programme back. This has delayed construction hence slippage.
STF SHOP FRONTS - ARCADE	24,605	579,895	0	0	13,653	566,242	-	0	-566,242	Shop Fronts surveys have taken an additional month than planned. Delayed brief from client resulted in a longer design period. Anticipated to commence construction in subsequent 24/25.
STF HIGH ST ACCESSIBILITY	12,980	237,020	100,000	0	37,553	299,467	-	0	-199,467	The delays to Placemaking - which this project is paired with, has delayed this project.
STF SPORTS HUB - PAVILION	90,074	1,023,050	0	0	3,433	606,493	-	-413,124	-606,493	The delivery of the scheme is under review, business case to be updated to reflect changes.
STF OXLEY PARK PH 2	56,903	255,060	380,037	0	257,084	378,013	-	0	2,024	Accelerated spend due to fees being charged for Temporary Traffic Regulation Order Fees for paths within Oxley Park.
STF LITTLE DON IMPROVEMENTS	8,901	26,299	0	0	873	-	-	-25,426	-	Not able to commit the budget to this project until there is more clarity on costs for Community Hub and Placemaking projects.
STF HYDROTHERAPY POOL	4,663	1,112,667	0	0	9,669	-	-	-1,102,998	-	The Towns Fund Board made a decision not to progress with this project at this point.
STF SHOP FRONT GRANTS	-	411,000	219,000	0	1,115	-	-	-628,885	-	Not able to commit the budget to this project until there is more clarity on costs for Community Hub and Placemaking projects.
STF BUS IMPROVEMENTS	-	670,000	-	0	8,144	661,856	-	0	-661,856	Capital grant payment has slipped to 2024/25.
STF WALKING & CYCLING TRAILS	112,761	60,488	-	0	26,448	34,040	-	0	-34,040	Slippage relates to Capital Service Delivery and Consultant fees, and Surveys costs.
STF SPORTS HUB 3G PITCH	30,154	3,032	0	0	3,032	-	0	0	0	N/A
STF SPORTS HUB GRANT	2,245	5,000	222,631	0	5,000	222,631	0	0	0	N/A
	811,418	15,038,043	4,707,058	558,000	1,050,596	16,123,995	2,696,236	- 432,274	- 12,036,014	

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	Scheme name / business unit / summary description of key terms	Funder	Value £'000
A	Transport Regeneration & Climate Change		
Page 61	<p>City Region Sustainable Transport Settlement (CRSTS)– A61 North Upper Don Valley</p> <p>Background</p> <p>The Grant is for the business case to deliver bus and tram priority improvements to the A61 corridor from Sheffield city centre to northern Sheffield (the “Project”). The Grant Agreement provides a detailed operational breakdown of activities and costs that are eligible to be funded by the Grant (see details). The ultimate detail of the project is subject to change as the business case progresses to full approval of grant award, which will be subject to separate terms and conditions.</p> <p>This development phase of the project has a grant available of £1,418,478 which is 14% of the total £10,131,968 (subject to satisfactory business case acceptance).</p> <p>Financial Implications</p> <ul style="list-style-type: none"> • Capital grant of £1,418,478 paid to Sheffield City Council (“SCC”) from South Yorkshire Mayoral Combined Authority (the “Funder”) • The Grant will be treated as Conditional and will be subject to clawback if the Grant terms and conditions are not complied with (see details). <ol style="list-style-type: none"> 1. SCC uses the grant for any other purposes other than that mentioned in the agreement under the eligible costs. 2. There is ‘significant’ change to the project development works/project which the funder has not approved. 3. The funder considers that SCC has not made ‘satisfactory’ progress. 4. The funder may also suspend or terminate the agreement with immediate effect at is own discretion (in writing). • The Grant must be applied to capital expenditure only, except that SCC may recover up to 35% of internal salary costs in relation to the project. • The grant is available for eligible expenditure including : <ol style="list-style-type: none"> 1. Feasibility studies or preliminary assessment work to investigate a site for a capital scheme. 2. Technical support 3. Critical friend advice on developing the Business Case 	South Yorkshire Mayoral Combined Authority (SYMCA)	1,418

4. To fund any environmental or equalities impact assessments

- Grant and eligible expenditure is deemed net of VAT recoverable.
- Grant Commencement Date: 31/10/2023
- Grant End Date: 30/04/2024
- Payment is made on the following terms:
 1. Claims must be submitted via the funders approved claim form.
 2. SCC will certify on the approved claim form that the expenditure incurred (and claimed for) wholly relates to the agreement and is for eligible costs (See details/above).
 3. Retain a transaction list detailing Project expenditure defrayed.
 4. Provide receipted invoices and other reasonable evidence relating to the claims.

In addition, the funder can also request repayment if:

1. There is no mention of a requirement to spend the grant within the current financial year, or the return of any unspent funds.
 2. SCC must only use the Grant for the Project and associated eligible expenditure, as specified in the Grant Agreement.
 3. SCC must not use the Grant for a range of purposes.
 4. The project will be subject to an ongoing review cycle by the funder.
- The targeted next stage of the business case for submission is 30/11/2024
 - Grant retention period: 6 years

SCC will ensure the use of the Grant does not breach any subsidy controls, legislation or international regulation.

Commercial Implications

All public sector procurement is governed by and must be compliant with the Grant Agreement and UK National Law. In addition, all procurement in SCC must comply with its own Procurement Policy, and internal regulations known as ‘Contracts Standing Orders’ (CSOs).

CSO requirements will apply in full to the procurement of services, goods or works utilising grants. All grant monies must be treated in the same way as any other Council monies and any requirement to purchase / acquire services, goods or works must go via a competitive process, comply with the Local Government Transparency Code 2015 and relevant provisions of the Grant Agreement. The Portfolio / Service Grant Manager will need to contact

the Commercial Services Team for detailed guidance on adherence to these rules when spending the Grant.

Legal Implications

SYMCA is the Local Transport Authority responsible for operational public transport elements for South Yorkshire’s public transport strategy; they are also the accountable body for CRSTS funding from central government.

SYMCA has offered SCC a development grant of up to £1,418,478 to support development of a Business Case for a project that will deliver bus and tram priority improvements along the A61 corridor from Sheffield city centre to northern communities of Stannington, Wisewood and Grenoside. Hillsborough and Middlewood Road tram routes.

This phase of the grant will be used towards scheme design and development, stakeholder engagement and public consultation and the award is subject to terms and conditions set out in the grant letter.

- (1) Section 111 of the Local Government Act 1972 provides local authorities with the power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.

The Council may use this power to accept the grant and be the accountable body for the grant once accepted.

- (2) The Council has duties that relate to traffic management including, those set out in the Transport Act 2000 , which places a duty on local authorities to develop policies that will create a safe, efficient, integrated, and economic transport system that meets the needs of persons living or working within the city. Local authorities are expected to carry out their functions so as to implement those policies.

- (3) The Council is also under the duty set out in section 16 of the Traffic Management Act 2004, that requires the local authority to manage its road network with a view to securing the expeditious movement of traffic on the authority's road network, so far as may be reasonably practicable while having regard to its other obligations, policies, and objectives. The council may accept the grant so it can be used towards these duties

Page 64	<p>(4) To accept the development grant, the council must sign SYMCA’s grant letter containing grant terms and comply with them. The letter allows SYMCA to withhold or suspend the grant, require the repayment of all or part of the grant in certain circumstances, namely:</p> <ul style="list-style-type: none"> (a) the council uses the grant for a purpose other than stated in the grant letter (b) there is significant change to the Project Development Works and/or Project that has not been approved by SYMCA; (c) the council attempts to transfer or assign any rights, interests, or obligations under the grant terms or substitute any person in respect of these where the grant terms do not allow this ; (d) there has not been satisfactory progress with the Project Development Works and/or the Project; (e) the council does not engage with the SYMCA Executive Team for the purposes of management, monitoring, and performance reporting; (f) the council attempts to recover more than salary plus 35% on-costs annually for its own internal costs for administration of the Project; (g) SYMCA is not satisfied with the council’s business case or the business case development (h) the council does not adhere to business case conditions or requirements agreed as part of SYMCA’s assurance framework (i) SYMCA is not satisfied with the grant claim (j) the council does not meet costs that are above the grant awarded to ensure satisfactory progression of the Business Case; (k) the council does not publish and publicise the Business Case to enable sufficient public consultation prior to full award; or (l) the council does not ensure adherence to all publicity and branding guidance requirements of the Authority and funders. 		
B	Communities Parks & Leisure		
	None		
C	Waste and Street Scene		

	None		
D	Adult Health & Social Care		
	None		
E	Housing		
	None		
F	Education Children & Families		
Page 65	<p>Childcare Expansion Capital Grant (Central Government allocation)</p> <p>The Childcare Expansion Capital grant is paid to local authorities (LAs) to support the phased expansion of Early Years (EY) childcare provision for working parents of all children 9 months to 3- year-olds and also for the provision of 8am to 6pm wraparound care for primary aged children.</p> <p>The allocation is provided as an un-ringfenced grant under section 31 of the Local Government Act 2003</p> <p>Any schemes funded by this grant will be brought through the capital approvals process to be approved at Finance Committee</p> <p>Grant Conditions</p> <p>1. Grant paid to a local authority under this determination may be used only for the purposes that a capital receipt may be used for in accordance with regulations made under section 11 of the Local Government Act 2003.</p> <p>2. After the financial year the Chief Executive and Chief Internal Auditor of this council will be required to sign and return to the Department for Education (DFE) a declaration, as part of the outturn statement, and submit by a date that will be communicated by DFE, in the following terms:</p> <p>“To the best of our knowledge and belief, and having carried out appropriate investigations and checks, in our opinion, in all significant respects, the conditions attached to the Childcare Expansion Capital grant allocations No. 31/6960 have been complied with”.</p>	Department for Education	+849

	<p>3. If the council fails to comply with any of the conditions and requirements of paragraphs 1 and 2 above, the DFE may reduce, suspend, or withhold grant; or by notification in writing to the authority, require the repayment of the whole or any part of the grant.</p> <p>4. Any sum notified by the DFE shall be immediately repayable.</p> <p>5. During the Funding Period the council must comply with requirements of the Branding Manual in relation to the Funded Activities and cease use of the 'Funded by UK Government logo on demand' if directed to do so by the DFE.</p>		
G	Strategy & Resources		
	None		
H	Economic Development & Skills		
	None		